



Pedro Martin Garay



EDUCATION

Certified Tech Developer: Computer Science & Software Development
Digital House – Buenos Aires, 08/2024 – 08/2026

Software Development course, also covering soft skills, agile methodologies, and collaborative work tools at *Digital House*, based in Buenos Aires, Argentina.

High School Diploma: Natural Sciences
Instituto Privado San Benito – Corrientes Capital, 03/2008 – 12/2013



WORK EXPERIENCE

Developer Freelancer – Corrientes Capital, Corrientes
12/2024 – Actual

- Websites development using "Wix" with templates.
- Version control management using Git, including branching and repositories.
- Development of visual identity and graphic concepts for websites and applications, ensuring that each project reflects the client's brand and objectives.
- Development and maintenance of websites using HTML, CSS, JavaScript and PHP for backend. Development of applications and software.
- Collaboration with other professionals to complete projects.
- Analysis of client requirements and needs.
- Administrative tasks.

Business Owner – Store and Distributor La Tablita – Corrientes Capital, Corrientes capital
12/2021 – Actual

As the owner of this business, I am responsible for:

- Managing inventory, including incoming and outgoing products.
- Drive consistent revenue growth, achieving a **35% year-over-year increase** in total sales.
- Coordinating logistics for efficient product distribution.
- Supervising team selection, training, and development.
- Ensuring optimal stock levels and product rotation.
- Negotiating and maintaining contact with suppliers.
- Managing daily store operations, including opening, closing, and organization.
- Hiring and training personnel.
- Assigning roles, planning work schedules, and overseeing staff performance.

IT Technician Freelancer – Corrientes capital, Corrientes
08/2015 – Actual

As an independent IT technician, I handle:

- System, network, data, and cybersecurity support.
- Diagnosing software and hardware failures.
- Installing and configuring new programs and components.
- Replacing damaged equipment or hardware components.
- Preventive and corrective maintenance of systems and networks.
- Monitoring system and component performance.
- Installing and configuring software, including operating systems and office applications.

Business Owner – Fashion and Footwear Store Lola Femm – Corrientes Capital, Corrientes

CONTACT

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<https://www.instagram.com/pedromgaray/?hl=es>

PROFESSIONAL SUMMARY

Businessman with a solid background in customer service. I combine excellent interpersonal skills with administrative knowledge and great dedication. Pursuing a full-time employment contract with global IT company.

LANGUAGES

Español:	
Idioma nativo	
Inglés:	C1
Avanzado	
Portugués:	A2
Básico	

09/2018 – 11/2021

As the owner of this business, I was responsible for:

- Coordinating activities and managing the store.
- Handling administrative, accounting, and commercial tasks.
- Overseeing store operations, including inventory, sales, and staff.
- Training employees in sales techniques and customer service.
- Hiring and supervising staff training.
- Designing and setting up attractive store displays to boost sales.



SKILLS

- Task Organization
- Goal-Oriented
- Administrative Management
- Business Management
- Personnel Management
- Sales Skills
- Budgeting
- Leadership & Delegation
- Excellent Customer Service
- Business Strategy
- Accounting & Administration
- Inventory Control
- Cost & Expense Management
- Self-Improvement Drive
- Proactivity
- Office Suite Proficiency
- Problem-Solving
- Goal Setting & Achievement
- Communication
- IT Competencies
- Retail Store Organization
- Negotiation Techniques
- Technological Proficiency



PROFESSIONAL ACHIEVEMENTS

- Optimized company workflow, reducing costs and processes by identifying and eliminating unnecessary tasks.
- Increased customer base by 30% in 2024.